

CHURCH COUNCIL

Moderator:	Bob George
Vice-Moderator:	Vicki Nichols
Clerk:	Sue Janke
Budget and Finance Chair:	Brian Russell
Christian Education Chair:	Lynn Zachow
Facilities Chair:	Peter Barton
Parish Care and Outreach Chair:	Alice McGregor
Worship Chair:	Connie Clark

STAFF

Pastor:	Rev. Amy Hitchens, BCC
Director of Music:	Kevin Peterson
Office Manager:	Kirsten Pangelinan
Custodian:	Amalia Mendoza
Lock-Up:	Valerie Vickers

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Normandy Park United Church of Christ
2019-2020 Officers, Chairs and Committee Members (current as of 6/30/2020)
 (dates note end of term when applicable)

CHURCH COUNCIL

Bob George.....Moderator		Vicki Nichols.....Vice-Moderator	
Sue Janke	Clerk	Peter Barton	Facilities Chair
Brian Russell	Budget and Finance Chair	Alice McGregor	Parish Care and Outreach Chair
Lynn Zachow	Christian Education Chair	Connie Clark	Worship Chair

Budget and Finance Committee ~ Chairperson: Brian Russell (9/20)

Peter Barton	Bob George (G.E.M.)	Madeleine Wasson
Jeff Clark	Mike Janke	Lynn Zachow (Financial Secretary)

Christian Education Committee ~ Chairperson: Lynn Zachow (9/21)

Nancy Allen	Rose Hall	Susan Sasis
Dawn Elwell	Cathy Larson	Jill Tiffany
Wenden George	Kirsten Pangelinan	

Facilities Committee ~ Chairperson: Peter Barton (9/20)

Cathy Barton	Reed Keeney	Madeleine Wasson
John Held		

Parish Care and Outreach Committee ~ Chairperson: Alice McGregor (9/20)

Belinda Allender	Cathy Brewer	Dorine Seaquist
Joan Andresen	Barbara Gregg	Madeleine Wasson
Sue Bailey	Lisa Lincoln	Lee Weber

Worship Committee ~ Chairperson: Connie Clark (9/20)

Nancy Allen	Nancy Barrie	Judy Jacobson
Steve Allen	Barbara Gregg (9/20)	Cathy Larson
Belinda Allender	Rose Hall	Charlene Salisbury (9/20)
Kevin Peterson (Director of Music)		

Pastoral Relations Committee

Jill Erickson-Keeney	Rev. Amy Hitchens	Dorine Seaquist
Sue Janke	Nancy Knudsen	

Personnel Committee

Wenden George (9/20)	Judy Jacobson (9/20)	Jill Tiffany (9/20)
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Historian ~ Malinda Vaughan (9/20)

NPUCC Annual Meeting Minutes ~ May 19, 2019

Call to Order: Bob George

The meeting was called to order by Bob, our Moderator, just before the benediction of the worship service in the sanctuary. Annual Reports were distributed to all. Bob thanked all those who served on the Church Council and Committees this past year. We are the church together and Bob lifted up some accomplishments from the year:

- NPUCC is fully immersed in "Safer Church" policies.
- Half of the Rummage Sale proceeds went into the general fund and the other half (\$2,500+) into Outreach causes.
- Our Parsonage is being 'rented' out and our grounds are receiving extra attention as a result.
- The church office has new double pane windows.
- Our Visioning on May 4th brought forth creative ideas which the Pastoral Committee will be chewing on and presenting in the months ahead.
- It is fortunate that our neighbor to the northwest is buying a small corner of our property just as one of our furnaces went on the blink.
- Please read the Annual Report to understand how different committees work and serve the church, others near and far. Also reports by Amy, Bob George, and Kevin are included.

Budget and Finance Report: Brian Russell (p. 12 of 2019 Annual Report)

Brian is blessed and thankful for a large group of committed committee members. He gave Lynn, our Financial Secretary, a big shout out for her many accounting hours keeping track of church funds.

- The church is in good shape financially.
- There is one area of concern—pledge income is down by \$5,036. Please look at your pledge giving. By June you should have fulfilled half your pledge. Please stay current with your pledge.

Brian thanked all for their continued financial support.

Steve Allen: Worship Committee (p. 2 and p. 20 of the 2019 Annual Report)

All present Worship Committee members end their terms on 9/20. Please read about the Worship Committee on page 20 and consider joining us at any time. We enjoy working together in a collaborative spirit.

- We need people to step up and join the Worship Committee.
- There will be a change in how we do Announcements starting soon.

Announcements will be given during the Offering time. In addition to standing up and giving our Announcement, an offering card should be filled out before worship and placed in the offering plate during worship. These cards will go to Kirsten in the office.

Lisa Lincoln: Fall Rummage Sale Friday and Saturday, October 11 and 12, 2019

October 6 is moving day--rummage up from downstairs to FH. Last year was amazing!

- We need lots of help in all areas—Sunday, Monday through Thursday sorting/pricing, Friday and Saturday cashiers, Saturday afternoon cleanup.

Election of Officers: Bob George

- A quorum was verified with 51 members plus 7 proxy votes. (47 members were needed for a quorum.)
- A vote was called for the election of Vicki (Victoria) Nichols as Vice Moderator. Passed unanimously.

Questions and Comments:

- Nancy Allen—Where do the offering cards go after they are placed in the offering plate? The cards go on Kirsten's desk where the office manager will take note of new information. Amy commented that this is a new pilot program starting this summer.
- Lynn Zachow –Are we going to vote on the Chairs? Bob explained the chairs are the same individuals as last year.

Benediction by Amy at 11:15 am.

Submitted by: Alice McGregor, filling in for Sue Janke, Church Clerk

NPUCC Congregational Budget Meeting ~ November 10, 2019

Call to Order – Bob George, Church Moderator

The meeting was opened by Bob prior to the benediction of the regular church worship service. A quorum was verified with 48 members in attendance and the Proposed Budget handouts were distributed to church members. Bob thanked members for all their support during the year and specifically mentioned the donation of the new church projector and new banners for the front of the church.

Budget Report – Brian Russell, Finance Chair

Brian thanked all members of the church for their continuing financial support. In an era of dwindling church membership throughout the United States it requires more of those who remain. NPUCC has been incredibly blessed by its membership. Brian thanked the members of the finance committee and specifically recognized Lynn Zachow, Financial Secretary for her continued work and excellence.

Brian reviewed the figures of the 2020 Budget Proposal and stated that the church is in good financial shape. Numbers for the end of October indicate that we are over budget for income and under budget for expenses. He pointed out differences in the line items between the 2019 and 2020 budget. The 2020 budget includes an overall increase of \$4,317 which the finance committee feels is attainable.

Comments and Questions

Brian opened up the meeting for discussion/questions.

No questions/concerns were entertained.

Motion

The Moderator called for a vote. A motion was made to accept the budget proposal by Vicki Nichols and seconded by numerous members. The 2020 Budget was unanimously approved.

Submitted by: Sue Janke, Church Clerk

PASTOR'S REFLECTION

“But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control.” –Galatians 5:22-23 (bookmark Bible verse from our door dash at Pentecost)

Looking back one year and some months, I can safely say that I never expected that worship would be on zoom, that pastoral care would be via phone, text, email and cards and that we would all be staying at home.

It is almost like I need to think about “then” as pre-novel corona virus and “now” which is our time together since early March.

Since our visioning event last May, we have been intentionally living into the Three Great Loves of the United Church of Christ—with an emphasis on Love of Neighbor and Love of Creation. My goal, as your pastor is to encourage a deepening relationship with God and to support the collective desire to be of service and provide outreach to the community. Here are some of the ways we have been deepening our faith journey and serving our community:

- I hosted The Introduction to the Enneagram workshop that became an ongoing small group study, our first foray into using a specific tool for spiritual development
- CE sponsored Taproot Theatre’s Christmas production in our sanctuary in December, for the second time
- Via worship we participated in the Advent “What Can’t Wait” and Lenten “Wilderness” themed worship series
- We dedicated funds to support immigrant rights and joined Earth Ministry as a partner for the first time in many years
- We continued work with the Ecumenical Leadership Circle and their success of getting affordable housing measures passed with the City of Burien
- We support of Mary’s Place, our Des Moines Area Food Bank and Hospitality House
- CE supported our youth by providing low key and fun activities last year (go Rainiers!)
- We walked our CROP walk around our church grounds despite all the odds and have become an emergency supplies depot for Church World Service
- We have marched together silently for Black Lives Matter in Normandy Park
- We continue to provide the community meal which has transformed into a TO GO dinner

This is just a sampling of what I have been encouraging in you as your pastor in this last year. Much of it is outreach you know well and have been doing for some time, I just get to go along for the ride as your cheerer!

During the stay at home season we have also encountered the need for us to be intentional with our connections with one another. With the help of our worship committee and our staff, we have crafted door dashes for important church celebrations like Holy Week and Pentecost. We have participated in two car parades for members commemorating important days and I sincerely hope there will be more.

We have learned to become even more flexible than we were before (and I think you all are pretty flexible already!). We now have a tech deacon who can walk us through connections to zoom. We now have about 50 of us gathering every Sunday over screens to worship. We post our worship services to our very own YouTube page so that they can be watched later via our website.

I know we were wonderful at our visioning event on May the 4th (be with you), but we certainly did not envision all of this!

I want to thank our Church Council for their willingness to support me and Kevin as we quickly switched from in person worship to Facebook Live, to pre-recording, to Zoom worship. Thank you to all of you who serve on committees and continue the bulk of the work from home, and for the times you have come into church to handle what needed to be handled. The donations to be deposited, the questions answered, the people cared for creatively, the checks that had to be signed, the trees that had to be felled, the WiFi that had to get sorted out, the new projector in our sanctuary that is now installed.

A big thank you to our office manager, Kirsten, for continuing to be the main person at work at church—her workflow has changed too y'all. A big thank you to Amalia who cleans our building weekly, to Val who has taken on extra duties with lock up, and to Kevin—how would we even have zoom worship without Kevin? His quick learning and expertise is invaluable.

Grace and Peace to you as we continue to learn just how nimble we are, remaining open to the movement of the Holy Spirit in our midst.

Submitted by: Rev. Amy Hitchens, BCC

MODERATOR'S WELCOME AND REPORT

What a year this has turned out to be! We've entered a full blown pandemic, and our fellowship and outreach has been limited to digital cameras and cell phones. It's really crazy times in the world today!

As I look back over the year, it's the recent activity which is most notable. Between Kevin, Amy and Kirsten, we've entered into a three person production team. Kevin executes such strong technical prowess for us, during the service, it offsets the absence of our music a little bit. Kirsten, being the glue in the office, assuring NPUCC doesn't falter in the daily requirements of keeping a church in place. And Amy's effort to "produce" our service! While it doesn't appear distracting to most of us, you all must know that "producing" a service is a far cry from preaching on Sunday. It's a very complex level of stress added to Amy's effort to bring us our spiritual food. We should be extra thankful for these efforts. Thank you all!

Thinking back to last year's message, it centered on the amount of outreach we perform from our small and mighty congregation. While we were on a great stride, the pandemic has not eliminated our outreach, but it certainly slowed the world down to a crawl. That crawl has left many of our people without much capability to socialize as we've always done. We need to check on one another periodically. That friendly voice, of yours, can carry an immense amount of goodwill. Call a friend today!

Like last year, our mission, at NPUCC, seemed to be more about outreach to our community than an average congregation. This year we had some special circumstances that allowed us to share our treasures in unique ways. We should all be very proud of our contributions to the community at large.

- Our parsonage rental to a couple of congregants was a good deed to be sure. But, we had a special calling for housing an interim pastor for a nearby church. Not a UCC church either. There were many trying issues with this event, but with the help of many of us working together, we managed to open the eyes, of dozens of people, as to our caring and outreach.
- There was a youth program, at Lake Burien Presbyterian, that was doomed to fail due to pandemic related financial strain on parents, and their inability to make the ends meet. Ends that would include a tuition for the children's attendance to the program. NPUCC stepped up and donated \$5,000 toward the program. We believe this salvaged the program, and would allow for some 28 kids to attend whom otherwise would have not.
- Just as the pandemic hit, we were ready to use an overhead projector for displaying the bulletin on the wall during our services. While we were unsure of the acceptance of such an idea, and the thought of paperless services, we are now thinking our return to the sanctuary will be just that, paperless. With the virtual services we've been having,

everyone will be in that frame of mind. Not to mention the lack of touching and passing items among hands.

- Our facility usage has diminished, for the obvious reasons, yet we continue to persevere thanks to the strong sharing of our treasures to the church. We pray that our socialization and building use will return safely, sometime soon. Please all pray for this, as we all need to return social interaction.
- As our church building ages, we continue to provide upgrades. We'll be needing to do a new roof sometime in the not too distant future, and we're planning to do a paint job to the exterior. These will not be inexpensive, but, again, our small and mighty congregation has been very generous.

As my tenure draws to a close this summer, Vicki Nichols will be stepping up to become the next Moderator. Vicki has been the vice moderator this past two years, and has covered for me nicely. Thank you, Vicki for stepping up to be the next Moderator. Please welcome Vicki to this role and remember, she has been attending this church for most of her life!

Our world has become a very unpredictable, and often unfriendly, place to many. Personally, this sacred place we call NPUCC is a place to where I am anxious to return. Mostly because I'll get to see all of you, regularly, once again.

In stepping down, I'd like to thank each and every one of you for the opportunity to be your Moderator a second time. With Amy's great ministry and church leadership, and a strong supportive council, it's been a dream.

God bless.

Submitted by: Bob George

DIRECTOR OF MUSIC'S REPORT

Since the dawn of music in worship, which we have written record of to at least the middle ages, the role of music has been not only to praise God, but also to allow the gathered congregation the chance to respond to the stories and sermon they hear. Just as with the Greek chorus in an ancient play, the congregation reflects and elaborates on the message and significant themes brought up in the service. Singing also requires a sense of conviction- of professing a belief firmly held and using your whole body to proclaim it. That is what makes this time of quarantine particularly difficult for me as your leader of church music: we as a congregation cannot join in our collective response to worship and praise God together.

Yet, we are doing what we can. We are singing what we can via Zoom worship, and I am encouraged that new audio equipment will help improve the transmission quality of my piano through the internet to your homes. While I do not have the time, expertise, or equipment necessary to do professional video editing for remote choral singing, we are featuring videos of special music during our services, and the choir is still gathering for a social hour on Zoom to make sure our bonds as community and friendship are as tight as our bonds of our common joy in music.

As always, I want to thank the choir, all those who provide special music throughout the church year, and a special word of thanks to C.B. Stack and Steve Kuntz for filling in for me at the keyboard when I am on vacation. Thank you, also, to Amy and Kirsten, who are the best professional and personal support I could ask for. Lastly, a word of thanks to each and every one of you, for welcoming me into your homes and your lives each week. It is a joy to worship with you, and I thank you for the opportunity and the privilege.

Submitted by: Kevin Peterson

CLERK'S REPORT

Reporting membership from May 1, 2019 – June 30, 2020

Total NPUCC Membership as of May 1, 2019 96

Active/Inactive Members who passed away: -4

John Watkins – September 14, 2019

Geraldine Allsopp – December 17, 2019

Donald Weber – June 3, 2020

Florence Nicholson – June 7, 2020

Non-Members (Friends of NPUCC) who passed away:

Leonard Williams – October 25, 2019

Active/Inactive Members who asked to be removed from membership:

Wayne Branson -1

New Members Approved by Council:

Jon Comen – August, 2019 +1

Reinstated Members Approved by Council: +1

Lori Comen (#402) – August, 2019

Baptisms:

Mathias Sasis – (parents: Susan and Ruben Sasis) May 12, 2019

Madison Mascarelli – (parents: Ryan and Shawna Mascarelli) December 22, 2019

Mason Mascarelli – (parents: Ryan and Shawna Mascarelli) December 22, 2019

Total NPUCC Membership as of June 30, 2020:

Active Membership 93

Inactive Membership: Florence McGraw, followed by Parish Care Committee 1

TOTAL: 94

2019 Church Meetings:

NPUCC Annual Meeting – May 19, 2019

- A quorum was verified.
- Please see **Page 3** of this report for complete meeting minutes.

NPUCC Congregational Budget Meeting – November 10, 2019

- A quorum was verified.
- The proposed 2020 church budget was presented and unanimously accepted.
- Please see **Page 5** of this report for complete meeting minutes.

Submitted by: Sue Janke, Church Clerk

BUDGET AND FINANCE COMMITTEE REPORT

Chairperson: Brian Russell

Committee Members: Peter Barton, Jeff Clark, Bob George, Mike Janke, Lynn Zachow

2019-20 Accomplishments:

In this year of the Covid-19 pandemic we all must thank God this virus has not devastated our congregation. If you have your health you have everything. We also must be thankful for the financial support we have received from the congregation in these dark times. On behalf of the Finance Committee I would like to thank all of the members of NPUCC for their continued support. Our financial health is also due to the time and efforts of our financial secretary, Lynn Zachow, who does more work for the church than most members know.

Through May 31, 2020 we have enough financial resources to weather this storm. As you might expect, our income for room use, non-pledge and loose income is down significantly since we are not using our church facilities. Our pledge income has remained strong. We are currently \$5,166 under budget on total income. We have had substantial savings on expenses, therefore we are under budget by \$5,165. Thank you for your continued support.

Financial Secretary Report:

	2017	2018	2019	2020 Thru 5/31	
General Fund	\$147,497.97	\$ 155,034.19	\$ 142,533.52	\$ 58,388.69	
Room Use	\$14,127.50	\$ 20,729.50	\$ 25,501.59	\$ 5,465.00	
TOTAL INCOME	\$161,625.47	\$175,763.69	\$ 168,035.11	\$ 63,853.69	
Des Moines Food Bank	\$756.00	\$ 1,026.00	\$ 1,155.00	\$ 604.00	<i>Budgeted</i>
Hospitality House	\$2,004.00	\$ 2,004.00	\$ 2,004.00	\$ 835.00	<i>Budgeted</i>
Mary's Place	\$361.50	\$ 550.45	\$ 600.00	\$ 250.00	<i>Budgeted</i>
Immigration		\$ 1,557.00	\$ 615.00	\$ 300.00	<i>Budgeted</i>
Other Outreach	\$2,697.72	\$ 2,491.34	\$ 375.39	\$ 460.00	<i>Freewill</i>
Our Church's Wider Mission*	\$4,404.00	\$ 4,500.00	\$ 4,500.00	\$ 1,915.00	<i>Budgeted</i>
One Great Hour of Sharing*	\$896.00	\$ 733.00	\$ 1,220.66	\$ 845.00	<i>Easter - Freewill</i>
Strengthen The Church*	\$192.00	\$ 682.10	\$ 738.00	\$ 50.00	<i>Pentecost - Freewill</i>
Neighbors In Need*	\$298.00	\$ 496.00	\$ 380.00	\$ -	<i>World Communion - Freewill</i>
Christmas Fund*	\$912.00	\$ 529.00	\$ 746.00	\$ -	<i>Christmas - Freewill</i>
TOTAL OUTREACH	\$12,521.22	\$ 14,568.89	\$ 12,334.05	\$ 5,259.00	

Balance sheet as of May 31, 2020:

Account #	Account Name	YTD Balance
Assets		
1.101.100	United Church Funds Endowment 881	161,208.28
1.101.130	Ameriprise Brokerage 1133	472.57
1.101.140	Chase Savings 3203	5,029.33
1.101.170	Chase Checking 8133	108,415.16
	Total Assets	\$275,125.34
Liabilities		
2.000.000	Accounts Payable/Vendors	1,393.04
2.100.100	WA Paid Family & Medical Leave	143.04
2.201.400	EFTPS 941 Tax	1,313.11
	Total Liabilities	\$2,849.19
Fund Balance		
3.101.001	General Fund Balance	69,265.94
3.101.161	Choir and Music FB	2,398.98
3.101.162	OWL FB	529.14
3.101.175	UCF Endowment FB	161,208.28
3.101.180	UCF Endowment Interest FB	6,657.25
3.101.187	Special Flowers/Offerings FB	(45.00)
3.101.190	Community Dinner Groceries FB	(8.04)
3.101.210	Gifts and Memorials, Undesignated FB	6,904.72
3.101.215	Gifts and Memorials, Designated FB	2,322.86
3.101.220	Facilities Capital FB	11,587.08
3.101.227	Youth Mission Trips and Events FB	1,009.69
3.101.228	Christian Education FB	2,850.00
3.101.231	Parish Care FB	1,728.60
3.101.240	Women's Retreat FB	924.50
3.101.250	Concerns FB	1,394.72
3.101.256	Housing FB	2,850.00
3.101.257	Pastor Discretionary FB	697.43
	Total Fund Balance	\$272,276.15
	Total Liabilities and Fund Balance	<u>\$275,125.34</u>

Submitted by: Brian Russell

CHRISTIAN EDUCATION COMMITTEE REPORT

Chairperson: Lynn Zachow

Committee Members: Nancy Allen, Dawn Elwell, Wenden George, Rose Hall, Cathy Larson, Kirsten Pangelinan, Susan Sasis, Jill Tiffany

2019-2020 Accomplishments:

Summer Sunday School ~ June 23 – August 25, 2019

Teachers could choose to teach the children/youth something near and dear to their heart, walk our back acreage, walk the labyrinth, or pick dandelions. “Green” teaching resources made available were It Is Easy Being Green: 60 Bible Stories & Crafts with the Earth in Mind by LeeDell Stickler and YouTube videos from Katharine Hayhoe, a climate scientist, called Global Weirding: <https://www.youtube.com/channel/UCi6RkdaEggRVKi3AzidF4ow>.

Sunday School Year ~ September 15, 2019 – February 23, 2020 (cut short due to pandemic)

This year we taught from the GENERATION WHY “Shine” curriculum. We chose this to help our youth apply the Bible to real life and discuss their faith. GENERATION WHY encouraged our youth to encounter and explore scripture to make it their own. In a time of violence, injustice, materialism, and hard questions, GENERATION WHY offered a different point of view. Seven different children attended Sunday school this school year.

Book Discussions

- Evicted: Poverty and Profit in the American City by Matthew Desmond
- Bless This Mess: A Modern Guide to Faith and Parenting in a Chaotic World by Molly Phinney Baskette and Ellen O'Donnell, PhD
- Climate Church, Climate World: How People of Faith Must Work for Change by Jim Antal and Bill McKibben

Christmas Pageant ~ December 22, 2019

We had another wonderful intergenerational Christmas Pageant with a full church and many participating as an angel, shepherd, animal, wise person, star, Joseph, or Mary along with a baptism and two baby Jesuses. It was such a joy for all to participate and sing Christmas carols.

25th Anniversary Women’s Retreat Celebration “A Weekend of Caring” ~ January 10-12, 2020

Thirty women celebrated the sisterhood of the women of NPUCC with the weekend starting with a Friday evening soup supper in the South Lodge and sharing a personal gift - the gift exchange was for a “time or talent” rather than a material item this year. Throughout the weekend participants were encouraged to pamper themselves with massage, yoga, learning, crafting, walking, napping, playing, laughing, and singing.

Lenten Soup Suppers ~ began in person in March and ended on Zoom using “Earth Keeping” Curriculum.

Family First Intergenerational Events

Throughout the past year we engaged our children, youth, and adults in a variety of activities including:

- Slot car racing
- Making/selling gift tags to buy Christmas presents for Mary's Place – \$318 was raised
- Knit/crochet scarfs during worship service – some people listen better when their hands are busy (8 bins in work)
- Sunday School room mural
- All Saints' Sunday potluck (coordinated with Parish Care)
- Mary's Place giving tree (coordinated with Outreach) – 25 gifts for parents to give their children, 15 gifts for children to give their parents, and over \$300 for groceries for holiday meals
- Gold and white ornaments were made to decorate our special children's "Chrismon" tree on Christmas Eve
- Valentine cards were made during coffee hour after church for shut-ins (coordinated with Parish Care) and/or family
- Backpack/bag blessing and tag making

Submitted by: Lynn Zachow

FACILITIES COMMITTEE REPORT

Chairperson: Peter Barton

Committee Members: Cathy Barton, John Held, Reed Keeney, Madeleine Wasson

2019-2020 Accomplishments:

- Ongoing replacement/maintenance of lighting both inside and out with LED.
- Service eight furnaces annually.
- Repaired sanctuary furnace after failure with new sensor and welding various holes in burners.
- Ongoing maintenance of roof area. Cleaned scuppers and gutters of debris.
- Removed moss from parsonage and Fellowship Hall roof. Applied a moss preventative.
- In selling 600 square feet of land to the Hill's, cleared up issues with the Assessor on taxes & legal name.
- Installed dishwasher in Fireside kitchen.
- Replaced leaking hot water tank with new in office area.
- Routine maintenance to fix plumbing leaks, ant issues, electrical issues at church and parsonage.
- Installed power source and Sanctuary Projector from ceiling.
- Repaired Fellowship Hall chair backs and seats with new vinyl.
- Negotiated My Alarm Center rates from \$60 to \$35/month.
- Removed trees in lower two acres that threatened a safe walk and our southerly neighbor's property lines.
- Watering lower two acres where recently planted evergreen tree were planted from Christmas.
- Grounds Work Parties occurring about quarterly.
- Applied Ground Clear to overflow parking.
- Installed new WiFi within church and parsonage for better coverage and more bandwidth. Project ongoing.

Submitted by: Peter Barton

PARISH CARE AND OUTREACH COMMITTEE REPORT

Chairperson: Alice McGregor

Committee Members: Belinda Allender, Joan Andresen, Sue Bailey, Cathy Brewer, Barbara Gregg, Lisa Lincoln, Dorine Seaquist, Madeleine Wasson, Lee Weber

"I tell you the truth, whatever you did for one of the least of these siblings of mine, you did for me." ~ Matthew 25:40

The Parish Care team, assisted by Pastor Amy and members of our congregation, supports our church family in times of crisis, illness, or bereavement. We send cards, make home, care facility and phone visits, and assist with local transportation when possible.

Parish Care and Outreach merged their meetings as of September 13, 2017.

We are also called to care for the wider community. We appreciate the support we are given by Amy and the members of NPUCC. This congregation continues to be very compassionate, giving of their time, talent, and treasure. Within our denomination NPUCC supports five UCC Offerings each year—Neighbors in Need, the Christmas Fund, One Great Hour of Sharing, Our Church's Wider Mission, and Strengthen the Church. OCWM is a budgeted item.

Because of the Covid-19 pandemic the Exercise Class, Ladies' Lunch, Scout Troops, Carol Scotton Towle's bedroll project, AA, Earth Ministry, 2nd hour, Marvista Lunch Buddy Program, all have been put on hold since mid-March 2020.

2019-2020 Accomplishments:

The **Community Meal** is offered on the 4th Tuesday of the month at 4:30 pm. Because of Covid-19 the meals have been bagged "To Go" and distributed out front. Warm clothes were distributed in November. We served chili, fruit salad, and corn muffins on Christmas Eve.

NPUCC cooks for **Hospitality House** five times a year. Alice is our meal coordinator. Our donation months are February and August. Thank you for your support of the annual Walk for the Women and the Spring Fling (it was virtual this year and raised \$74,000 !).

NPUCC financially supports the Des Moines Area Food Bank, Hospitality House, and Mary's Place. Each quarter the committee supports an Immigrant cause. Since 2019 we have given to the NW Immigrant Rights Project, Raices (raicestexas.org), UCC Immigrant Justice, and WAISN (WA Immigrant Solidarity Network).

NPUCC collects canned food and nonperishable items for the **DMAFB** 4/year: the first Sunday of September, December, February (Souper Bowl of Caring), and June. We are pleased to have Connie and Jeff Clark on the DMAFB Board.

May 3, 2020 – NPUCC participated in the **Des Moines/Highline CROP Hunger Walk** – all off site. There was no en masse walk this year because of Covid-19. Our church raised \$4,050 – our best year yet! The total for the four churches that participated this year was \$9,505. Thanks to the other three churches—Southminster Presbyterian, Des Moines First Baptist, and Des Moines United Methodist.

Highline **Ecumenical Leadership Circle** (the ELC) meets monthly on a Wednesday night. 2019's focus was on housing and rental rights. On Oct 7, 2019 Burien City Council passed the Just Cause Eviction clause. Amy continues to meet weekly with Pastor Jenny from Highline United Methodist and Pastor Lena from Lake Burien Presbyterian. This year the ELC plans to help with anti-racism programming for Highline Public Schools.

May 9, 2019 – NPUCC hosts a mid-walk break for the **Immigrant Faith Walk** of young people from St. Francis to St. Philomena. Thanks, Lynn, for opening the Narthex /Fireside Room.

Summer 2019 – Thanks, Dorine, for taking Eileen and Malinda to see Dona Costello.

August 15, 2019 – Kevin Peterson leads **moonlight hike** on the Naches Loop Trail, Chinook Pass.

August 24, 2019 – Barbara organizes the **Cedar River Watershed Tour**.

September 11, 2019 – Thanks, Lisa, for hosting a **mini retreat** for PC at Horsehead Bay.

October 4, 2019 – Amy led the **Blessing of the Animals** on St. Francis Day. Twelve dogs arrived with owners.

October 6–12, 2019 – **Annual Rummage Sale** week raised \$4,100. Half was designated to outreach causes: \$250 CWS Match for clean-up buckets and hygiene kits, \$250 Earth Ministry/Interfaith Power and Light, \$500 The Church Council of Greater Seattle, \$525 each to Church World Service Disaster Relief and UCC Hurricane Relief.

October 26, 2019 – Thanks, Stacie and Gwen, for the **Save the Children** musical evening. \$1200 was raised.

November 3, 2019 – PC set up the **Remembrance Table** for All Saints Sunday. A potluck using recipes from loved ones followed in the Fellowship Hall.

December 1, 2019 – Thanks to Connie and Jeff who spearheaded the **frozen turkey drive** for the DMAFB.

December 15, 2019 – **Caroling** at Judson Park (the Grove lunch room, the assisted living lunch room, just inside the main dining hall), Wesley Terrace (2nd floor lunch room), and Gerri's home.

January 2020 – **Severe Weather Shelter** at Highline United Methodist Church opens for five nights. NPUCC supported the shelter with warm clothes and jackets from our fall rummage sale and food from our Community Meals.

January 31, 2020 – Burien's **Empty Bowls** (supported by NPUCC members) served 1,348 people and raised \$25,800 to be divided by the Highline Food Bank and the White Center Food Bank.

February 3, 2020 – **Souper Bowl of Caring** brought in \$1,289 + 308 food/nonfood items + 80 grocery bags to the DMAFB.

Spring 2020 – Lynn and Amy start as volunteers in the **Lunch Buddy Program** at Marvista Elementary. Alice gets approval to proceed.

Memorials by Pastor Amy

October 13, 2019 – John Watkins' memorial service, reception in Narthex

January 19, 2020 – Gerri Allsopp's memorial service, reception in FH

July 12, 2020 – Flo Nicholson's wake on Zoom

Submitted by: Alice McGregor

WORSHIP COMMITTEE REPORT

Chairperson: Connie Clark

Committee Members: Nancy Allen, Steve Allen, Belinda Allender, Nancy Barrie, Barbara Gregg, Rose Hall, Judy Jacobson, Cathy Larson (termed in March), Charlene Salisbury. Kevin Peterson (Director of Music) and Pastor Amy Hitchens participated regularly at meetings as well.

2019-2020 Accomplishments:

It is an understatement to say that this has been a challenging year. Like our congregation, the Worship Committee along with Pastor Amy have been committed to continuing our meaningful worship together. With the pandemic and closing of our church to in-person worship and gatherings, we quickly pulled together via Zoom meetings (those who could) to discuss and plan new ways that would allow our members to participate in service from their homes and provide a virtual human touch such as coffee hour, door dashes, and the occasional themed attire. We continued to secure Pulpit Supply and Lay Leaders each month with rehearsal meetings also via Zoom. The landscape changed with the pandemic, but our worship services continued. Here are a few highlights from the year:

Pre-Pandemic

- Weekly worship preparation included ordering and replacing candelabra and altar candles, changing altar/pulpit paraments for the different liturgical seasons, and preparing monthly communion
- Blessing of the animals and World Communion Sunday and All Saints' Sunday
- Baptism of the Mascarelli twins
- Advent with five live trees decorated with Advent themes: Hope, Peace, Joy and Love, and Christmas Eve service
- Wilderness theme for Lent with focus on earth keeping and creation care with an interactive service the first Sunday of Lent and one of our Lenten Soup Suppers hosted by the Worship Committee
- Ash Wednesday joint service with Wayside UCC

During Pandemic

- Updated the Church Directory
- Door dashes instituted to keep our church family connected as stay at home orders went into place.
- Palm Sunday "palm waving" which had been delivered to homes
- Virtual Maundy Thursday Service
- Good Friday Prayer Service on Zoom
- Adoration of the Cross with flowers delivered by church members, flower design By Azure Allender
- Easter Sunday members could drive by the church to see the big cross made with wood and chicken wire and filled with beautiful flowers

- “Ask the Pastor” service; pre-recorded with Wayside and Alki UCC
- Pentecost and church birthday celebration with door dash items delivered

Submitted by: Connie Clark

PASTORAL RELATIONS COMMITTEE REPORT

Committee Members: Jill Erickson-Keeney, Rev. Amy Hitchens, Sue Janke, Nancy Knudsen, Dorine Seaquist

Purpose of Committee, per NPUCC By-Laws: The Pastoral Relations Committee shall foster a deeper connection between the Minister and the congregation, outside of and beyond the specific roles of policy and personnel. The Pastoral Relations committee shall give both the congregation and the Minister a place to share expectations of each other, and to articulate a vision for the future of the Church. The Pastoral Relations Committee shall also help the Church and Minister to address conflict and disagreements within the Church, and shall advocate for continuing education and just compensation for the Minister and his or her involvement in wider settings of the UCC and ecumenical settings.

2019-2020 Accomplishments:

The Pastoral Relations Committee met three times since the last annual report. Part of the Committee's activity is to explore topics of interest that may impact the Church/Pastor.

The following topics were discussed:

- May 2019 – Discussed the outcome of the NPUCC Visioning Event May 4th 2019. The findings were shared with Council and other Church Committees so they can determine any future action.
- September 2019 – We reviewed and discussed a couple of short essays. One from the Committees on Ministry July Newsletter – “The Purpose of the Pastoral Relations Committee” and the second, “When Your Sexual Harassers Sit in Your Pews”.
- March 2020 – Discussed the changes to Worship and Pastoral Care during the COVID-19 pandemic and how these changes can/do impact the pastor.

Submitted by: Nancy Knudsen

PERSONNEL COMMITTEE REPORT

Committee Members: Wenden George, Judy Jacobson, Jill Tiffany

2019-2020 Accomplishments:

There were no new personnel issues to report prior to the church building closing in March, 2020. While staff have some new and changing duties due to the pandemic, no one has been laid off or had their income reduced. Pastor Amy Hitchens and Kevin Peterson are working from home. Kirsten Pangelinan continues to come in to the church office, though the building is closed to the public for the foreseeable future. Amalia Mendoza continues to clean and maintain our church building on a weekly basis.

Submitted by: Wenden George



Normandy Park United Church of Christ (NPUCC)

At Normandy Park United Church of Christ we believe in a God that is still speaking, a God that is all-loving, and a God of extravagant welcome that is inclusive of all people.

We are a church where your mind and soul are nourished through word, music, fellowship, education, and service. We are a community of people seeking to follow Jesus' teaching in our daily lives.

Purpose

God calls Normandy Park United Church of Christ to make a spiritual difference in people's lives through Fellowship, Worship and Service

Mission

To create a vibrant church community that serves our neighborhood and world

Vision

A loving faith community where all are nurtured and people's lives are changed

Core Values

Relevant worship and learning

Respect, support and working together

Open and affirming

Genuine hospitality

Celebrating diversity

Service

Peace and justice