

CHURCH COUNCIL

Moderator:	Bob George
Vice-Moderator:	Vicki Nichols
Clerk:	Sue Janke
Budget and Finance Chair:	Brian Russell
Christian Education Chair:	Lynn Zachow
Facilities Chair:	Peter Barton
Parish Care and Outreach Chair:	Alice McGregor
Worship Chair:	Steve Allen

STAFF

Pastor:	Rev. Amy Hitchens, BCC
Director of Music:	Kevin Peterson
Office Manager:	Kirsten Pangelinan
Custodian:	Amalia Mendoza
Caretakers/Parsonage:	Wayne Branson and Valerie Vickers

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Normandy Park United Church of Christ
2018-2019 Officers, Chairs and Committee Members (current as of 5/19/2019)
 (dates note end of term when applicable)

CHURCH COUNCIL

Bob George.....Moderator		Vicki Nichols.....Vice-Moderator	
Sue Janke	Clerk	Peter Barton	Facilities Chair
Brian Russell	Budget and Finance Chair	Alice McGregor	Parish Care and Outreach Chair
Lynn Zachow	Christian Education Chair	Steve Allen	Worship Chair

Budget and Finance Committee ~ Chairperson: Brian Russell (9/19)

Peter Barton	Bob George (G.E.M.)	Madeleine Wasson
Jeff Clark	Mike Janke	Lynn Zachow (Financial Secretary)

Christian Education Committee ~ Chairperson: Lynn Zachow (9/20)

Nancy Allen	Rose Hall	Susan Sasis
Dawn Elwell	Kirsten Pangelinan	Jill Tiffany
Wenden George		

Facilities Committee ~ Chairperson: Peter Barton (9/19)

Cathy Barton	John Held	Madeleine Wasson
Wayne Branson	Reed Keeney	

Parish Care and Outreach Committee ~ Chairperson: Alice McGregor (9/20)

Belinda Allender	Cathy Brewer	Dorine Seaquist
Joan Andresen	Barbara Gregg	Madeleine Wasson
Sue Bailey	Lisa Lincoln	Lee Weber

Worship Committee ~ Chairperson: Steve Allen (9/20)

Connie Clark (9/20)	Cathy Larson (9/20)	Valerie Vickers (9/20)
Barbara Gregg (9/20)	Charlene Salisbury (9/20)	Kevin Peterson (Director of Music)

Pastoral Relations Committee

Jill Erickson-Keeney	Nancy Knudsen	Dorine Seaquist
Sue Janke		

Personnel Committee

Wenden George (9/19)	Judy Jacobson (9/20)	Jill Tiffany (9/19)
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Historian ~ Malinda Vaughan

NPUCC Annual Meeting Minutes ~ May 20, 2018

Call to Order: Nancy Knudsen

The meeting was opened by Nancy at the conclusion of the regular church worship service which was held in Fellowship Hall. Annual reports were passed out to everyone. Nancy thanked all the people in the church who have donated their time and talents throughout the past year. She reviewed the Church's Mission Statement:

Our Purpose: God calls Normandy Park United Church of Christ to make a spiritual difference in people's lives through fellowship, worship and service.

Our Mission: To create a vibrant church community that serves our neighborhood and world.

Our Vision: A loving faith community where all are nurtured and people's lives are changed.

Some accomplishments from the year were hi-lighted including:

- Rummage Sale whose proceeds supported hurricane relief, people who were displaced by the fires in California and the Church Council of Greater Seattle.
- Bed Roll Project which is currently housed in the basement of the parsonage.
- Participation in the Ecumenical Leadership Circle, a group of 5 churches that meet regularly to think about the relationship between our churches and our neighborhoods.

Visioning to Action: We (the congregation) will be discussing what additional actions towards our mission we might take in the future, with Pastor Amy.

Budget Report: Brian Russell

- The church is in good shape financially. We are continuing to save money under pastoral expense. Currently we are under budget for pledges which is possibly accounted for by members that give yearly but over income for non-pledge monies. We are meeting projections for expenditures and income.
- We now have consistency in the budget with the hire of Amy Hitchens as our new called 75%-time pastor.
- Church Council is in the process of deciding how to best use the parsonage to generate income. Whatever the decision on the parsonage, the church is projected to remain financially strong.

Election of Officers/New Committee Members: Nancy Knudsen

- A quorum was verified with 45 members in attendance and 6 absentee ballots. (43 members were needed for a quorum).
- A vote was called for the election of Bob George as Moderator and Lisa Lincoln as Co-Chair of Outreach/Parish Care. Passed unanimously.

- A vote was called for the election of new committee members who will start in September: Rose Hall (Christian Education); Steve Allen, Cathy Larson and Charlene Salisbury (Worship Committee); Jeff Clark (Budget/Finance) and Nancy Allen, Nancy Knudsen (Pastoral Relations). Passed unanimously.
- The following positions remain open: Vice Moderator, one opening on Personnel Committee and 2-3 openings on Worship Committee.

Pastoral Search Committee: Nancy Knudsen

- The following individuals were thanked for their hours of work on the Pastoral Search Committee: Susan Sasis (chair), Drew Clark (secretary), CB Stack (chaplain), Azure Allender, Kevin Peterson, Charlene Salisbury and Dorine Seaquist.
- Amy Hitchens has been officially called as our 75%-time pastor. Her compensation package was approved by the Church Council. Amy's first Sunday will be June 3, 2018.

Safer Church Policy: Kevin Peterson

The Safer Church policy addresses the following:

- Adult leader to youth ratio at 1 to 5.
- Social networking
- Appropriate/inappropriate behaviors
- Becoming an adult leader
- Reporting and liability
- Includes training videos and background checks for Sunday School Teachers. Lynn is developing a roll out plan for training. Initial training activities will be directed toward people serving our youth and vulnerable populations.

NPUCC Website: Nancy led us on a walkthrough of the new NPUCC website. She also showed our NPUCC Facebook page.

Discussion: Nancy Knudsen

Nancy opened the floor for comments or discussion:

- People agreed that the Website looked good.
- Consider the posting annual report and the safe church policy on the website.
- The AV set-up in Fellowship Hall worked well for the church service and meeting.
- The large white screen is difficult to see for people with vision impairments. A screen that is black with white lettering would be easier to see.

The meeting was closed by singing Grace (led by Kevin and Susan) before the potluck.

Respectfully submitted by: Sue Janke, Church Clerk

NPUCC Congregational Budget Meeting ~ December 2, 2018

Call to Order: Vicki Nichols

The meeting was opened by Vicki prior to the benediction of the regular church worship service. Vicki introduced herself as the Vice Moderator and explained that Bob George, the Moderator, was out of town. A quorum was verified with 54 members in attendance.

Budget Report: Brian Russell

Brian thanked all members of the church for their continuing support. He recognized Lynn Zachow, Financial Secretary, for her continued work and excellence. Brian reviewed the figures of the 2019 Budget Proposal and stated that the church is in good financial shape. Currently, we are over budget for income and under budget for spending. He pointed out that the budgets from 2018 and 2019 were very similar and the new budget for 2019 was \$1,585 less than the prior year's budget.

Comments and Questions:

- Nancy Knudsen, the past Moderator, made a clarification about the pastor's salary. Although the pastor's salary appears to be reduced; in reality it is the way the pastor has chosen to allocate her salary by placing part of her income into the pension plan.
- Lynn Zachow further clarified that the church does not pay for the pastor's medical insurance because she is otherwise covered.
- Barb Gregg indicated that Mary's Place and Immigration Expense have been added as line items under Outreach/Parish Care.

No other questions/concerns were entertained.

Motion:

The Vice Moderator called for a vote. A motion was made to accept the budget proposal by Steve Allen and seconded by Nancy Knudsen. The 2019 Budget was unanimously approved.

Respectfully submitted by: Sue Janke, Church Clerk

PASTOR'S REFLECTION

Dear Good People of Normandy Park UCC,

As I type this report for you, it has been a year since my candidating Sunday and the call from you all and the Holy Spirit to be your settled pastor.

And what a year it has been! As I reflect on the work that we have done together—more than a few things stand out—God is good:

- We hosted an interfaith vigil with our partners, The Church Council of Greater Seattle, in June of 2018. Over 300 concerned community members gathered together in solidarity regarding family separation and the detainment of asylum seekers.
- Our youth raised money and participated in the UCC Western Regional Youth Event in Hawaii.
- Our study group last fall focused on immigrant welcome and the issues and needs of immigrants in our local community as well as the realities faced in the northern triangle of Central America.
- We hosted the Taproot Theatre during Advent, which offered a play as a form of outreach to our local community and was generously sponsored by a church member and another friend of the church.
- We participated with the Highline Ecumenical Leadership Circle with the Church Council of Greater Seattle and partner with them in community organizing work regarding immigration and affordable housing needs in our local community.
- We have piloted a monthly Bible study gathering called “Bibles and Brews”. We started with “Why the Bible?” and have studied a brief overview of the Psalms.
- We convened a follow up visioning event “May the 4th Be With You” building on the work that was completed with Interim Minister, Rev. Eric Dale.
- We continue to host our monthly community dinner, with 45-50 people joining us for a meal each month.

That is quite a list—with a good mix of trying on new things and continuing with relationships and partnerships that serve our local community.

What a joy it is to continue to work with Kirsten Pangelinan, Office Manager, and Kevin Peterson, Director of Music. It is a collaborative and team effort with a dose of fun mixed in! We are very fortunate to have Kirsten and Kevin as staff here at this church.

In the past year, Amalia Mendoza has joined us officially as our custodian. Her sister had the role before her. I have known Amalia for more than 15 years. We worked together at Highline Medical Center; she in environmental services. Amalia usually works on Fridays, but occasionally on another day of the week if her hospital work week changes.

We have one new honorary staff member and that is Teddy “Bear” Thomas, our church dog. He has office hours Monday through Thursday.

I have been an active member of the following committees: Parish Care/Outreach Committee, Worship Committee, Christian Education, Pastoral Relations and Personnel.

In Parish Care, different committee members and I have made joint visits together to see our homebound members and those who cannot get to church on a regular basis. We try to at least make quarterly visits to keep up with folks. I have also visited or talked with members and their family members who have found themselves unexpectedly in the hospital or on hospice. Prayer is such an important part of the healing process and we need to celebrate how much parish care and pastoral care remains such a value in this church. For many years, we had a dedicated card writer, she knows who she is, and I want to thank her for her care and attention to all people and situations that came across her path. We will do our best to keep up the tradition on the committee—with cards, emails and phone calls.

The Worship Committee has enjoyed exploring the expression of the arts in worship in the past year. Barbara Gregg sewed new Lenten and Ordinary time paraments for us, in purples and greens respectively. Thank you Barbara!

We have also had some fun continuing to learn ways that we can bring to life the gospel stories through skits and midrash. The Spiritual Travelers joined us again this year toward the end of Lent, sharing a carefully studied text of the musings of Mary, Martha and Lazarus just before Jesus was taken to his death. We also have experimented with using the projector to share images during worship and also have introduced some new songs.

I want to take a moment to thank Drew Clark and Jim Vaughan in their roles in coordinating Head Usher duties. Drew Clark has taken over for Jim Vaughan. We are so grateful for this service to the church!

I can truly feel the Spirit at work at Normandy Park United Church of Christ. The Spirit encourages, asks us to stretch and grow in ways that might not always be comfortable. We always have the opportunity to learn, to be open, and to listen for the ways that we are being called into the future. Our visioning event is a visible sign of this movement, as is any time we have new members join the church or celebrate a baptism. We are blessed to have welcomed new members Judy Jacobson, Fred Chapman, Jim Salisbury, Denene Salisbury, Megan Sheppard and Shannon Thomas officially into the church and to have just baptized Mathias Sasis. Thanks be to God!

Submitted by: Rev. Amy Hitchens, BCC

MODERATOR'S WELCOME AND REPORT

Greetings to all as we approach the end of my first year as Moderator, round two. It's been a very interesting time for me this year, aligning with our new Settled Pastor, in her first year. As some of you will recall, my Moderator round one commenced with our previous Settled Pastor in his first year. While I search to understand if this is coincidence or plan, it has proven rewarding.

Our mission, at NPUCC, seems to be more about outreach to our community than an average congregation. Given our size, compared to what we accomplish, we should all stand tall knowing the amount of good we provide. The following report should provide highlights of this fact, but in my notes, I will provide some of the things that resonate for me. Below are brief highlights:

- Our Pastoral Relations committee gained strength this past year, with Amy's direction and the previous work in our Visioning meetings, we held a very successful Visioning meeting earlier this month. We have identified areas for focus on improving on what we do as our mission and how to improve our community awareness. As the year progresses, we will have small focus groups working on areas identified in the Visioning meeting. Volunteers are always welcomed.
- The Council arranged for our Parsonage to be rented by two members of our congregation. This is a double good thing. The parsonage will provide a nice home for these two members, as opposed to sitting vacant, while providing a fiscal advantage to both of them and to NPUCC. Our two "renters" go above and beyond in their living on sight, and provide a level of security much needed in today's environment.
- During the Annual Conference meeting last month, it became apparent that membership numbers are changing in all the churches in the conference. Another thing of which we should be proud is our contribution to Our Churches Wider Mission (OCWM). The dollar amount we contribute, in comparison to other much larger churches, speaks loudly to our small but mighty presence.
- Our facility has been getting some good use by outside organizations. This provides a visibility to our church that is immeasurable in value. When people arrive here and see the beautiful grounds, of which our facilities team is responsible, they want to come back.
- As our church building ages, we continue to provide upgrades. Two very important items were the window upgrades and the coming furnace upgrade. We are very fortunate to have the fiscal power to do these items. Some fiscal assistance also materialized with the sale of a slice of our property on the North side. This will not ever be noticeable for anything we do for our building, but it was a fortunate element just as one of our furnaces expired.

- This past year's rummage sale reached new highs with the income and, as Nancy pointed out last year, we do great things with these dollars. Our outreach is awesome!

As we see new members joining, and existing members stretching their contributions, we continue to be an extremely viable contribution to the neighboring community. Let's keep our focus on the important things in life, improvement of that in which we are Stewards, and make sure we love our neighbors like we love ourselves.

Go forward with God's speed, and thank you all so very much for everything. Hallelujah!

Submitted by: Bob George

DIRECTOR OF MUSIC'S REPORT

What a joy it is to worship with you all every Sunday. This year, now my fifth, has been no exception!

I would like to begin with thanks: To the choir, who come eager to sing every week, to Charlene Salisbury (and sometimes Valerie Vickers!) for enhancing our worship service with percussion, and to Steve Kuntz and C.B. Stack for volunteering their time and talent to lead worship while I am on vacation. Additional thanks goes to Gerri Allsopp who graces the Community Dinner with her musical offerings. I am also so grateful for Amy and Kirsten, whose friendship and support make my 20-minute commute to church to practice more than worth the trip.

Special musical guests for this last year include Jan Rider and her string quartet, Valerie Vickers, the Moine family, the Madrigal family, Lisa Craze and Guy Nelson, Betsy Boyer, Steve Kuntz, Dawn Elwell, C.B. Stack, Jessica Kleebauer, and most recently the Spiritual Travelers. Others are always welcome!

I want to close with a note of gratitude and remembrance for Jane Lesson-Jackson. I worked at Normandy Park UCC when I was in high school for a year and Jane took me under her wing, mentored me, kept in touch while I was in college, and was eager to collaborate with me when I returned to NPUCC in 2014. She was gracious, loving, supportive, a great friend, and a wonderful person to be around. Her spirit lives on in our midst, and I'm so grateful for the time we shared in common ministry. As I am with all of you.

Submitted by: Kevin Peterson

CLERK'S REPORT

Reporting membership from May 1, 2018 – April 30, 2019

Total NPUCC Membership as of May 1, 2018 **93**

Active/Inactive Members who passed away: **-2**

George McGraw – July 23, 2018

Fred Chapman – January 3, 2019

Active/Inactive Members who transferred to another church:

Betsy Haslett to Southminster Presbyterian Church **-1**

Non-Members (Friends of NPUCC) who passed away:

Jane Leeson-Jackson – September 20, 2018

Lamar Barrows – December 7, 2018

New Members Approved by Council: **+6**

Fred Chapman – August 5, 2018

Judy Jacobson – August 5, 2018

Denene Salisbury – March 31, 2019

Jim Salisbury – March 31, 2019

Megan Sheppard – March 31, 2019

Shannon Thomas – March 31, 2019

Total NPUCC Membership as of April 30, 2019:

Active Membership **93**

Inactive Membership: Miriam Curran, Florence McGraw, John Watkins
– followed by Parish Care Committee **3**

TOTAL: **96**

2018 Church Meetings:

NPUCC Annual Meeting – May 20, 2018

- A quorum was verified.
- Please see **Page 3** of this report for complete meeting minutes.

NPUCC Congregational Budget Meeting – December 2, 2018

- A quorum was verified.
- The proposed 2019 church budget was presented and unanimously accepted.
- Please see **Page 5** of this report for complete meeting minutes.

Submitted by: Sue Janke, Church Clerk

BUDGET AND FINANCE COMMITTEE REPORT

Chairperson: Brian Russell

Committee Members: Peter Barton, Jeff Clark, Bob George, Mike Janke, Madeleine Wasson, Lynn Zachow

2018-2019 Accomplishments:

We have been fortunate to meet or exceed our financial budget and goals for 2018 and so far in 2019. Our finances for 2019 through March show we are under budget on income by \$3371, but we are also under budget on expenses by \$2672. One area of concern is pledge income which is down \$5036 from our budget amount through March. This pledge income fluctuates throughout the year but we ask everyone to make sure they stay current with their pledges.

Financial Secretary Report:

	2017	2018	Thru 4/30/2019	
General Income	\$147,497.97	\$155,034.19	\$37,760.37	
Room Use	\$14,127.50	\$20,729.50	\$13,133.90	
Des Moines Food Bank	\$756.00	\$1,026.00	\$657.00	<i>Budgeted</i>
Hospitality House	\$2,004.00	\$2,004.00	\$668.00	<i>Budgeted</i>
Mary's Place	\$361.50	\$550.45	\$200.00	<i>Budgeted</i>
Immigration	—	\$1,557.00	\$165.00	<i>Budgeted</i>
Other Outreach	\$2,697.72	\$2,491.34	—	
Our Church's Wider Mission*	\$4,404.00	\$4,500.00	\$1,500.00	<i>Budgeted</i>
One Great Hour of Sharing*	\$896.00	\$733.00	\$1,221.66	<i>Easter</i>
Strengthen The Church*	\$192.00	\$682.10	—	<i>Pentecost</i>
Neighbors In Need*	\$298.00	\$496.00	—	<i>World Communion</i>
Christmas Fund*	\$912.00	\$529.00	—	<i>Christmas</i>
TOTAL	\$174,146.69	\$190,332.58	\$55,305.93	

*NPUCC is "Five for Five", participating in all five national UCC fund drives

Balance sheet as of April 30, 2019:

Account #	Account Name	YTD Balance
Assets		
1.101.100	United Church Foundation Endow	161,208.28
1.101.130	Ameriprise Brokerage 1133	213.30
1.101.140	Chase Savings 3203	5,027.87
1.101.170	Chase Checking 8133	95,783.38
	Total Assets	\$262,232.83
Liabilities		
2.000.000	Accounts Payable/Vendors	156.51
2.100.100	WA Paid Family & Medical Leave	71.02
2.201.400	EFTPS 941 Tax	1,359.19
	Total Liabilities	\$1,586.72
Fund Balance		
3.101.001	General Fund Balance	63,231.77
3.101.161	Choir and Music FB	1,708.45
3.101.162	OWL FB	529.14
3.101.173	Parsonage Improvements FB	418.80
3.101.175	Endowment FB	161,208.28
3.101.180	Endowment Interest FB	5,220.66
3.101.187	Special Flowers/Offerings FB	1,200.83
3.101.190	Community Dinner Groceries FB	67.77
3.101.210	Gifts and Memorials, Undesignated FB	7,109.56
3.101.215	Gifts and Memorials, Designated FB	700.00
3.101.220	Facility Improvements FB	2,281.59
3.101.227	Youth Mission Trips and Events FB	1,885.00
3.101.228	Christian Education FB	1,500.00
3.101.231	Parish Care FB	1,728.60
3.101.240	Women's Retreat FB	1,053.07
3.101.250	Concerns FB	1,096.97
3.101.255	Building Capital FB	7,788.19
3.101.256	Housing FB	1,785.00
3.101.257	Pastor Discretionary FB	132.43
	Total Fund Balance	\$260,646.11
	Total Liabilities and Fund Balance	\$262,232.83

Submitted by: Brian Russell

CHRISTIAN EDUCATION COMMITTEE REPORT

Chairperson: Lynn Zachow

Committee Members: Nancy Allen, Dawn Elwell, Wenden George, Rose Hall, Kirsten Pangelinan, Susan Sasis, Jill Tiffany

2018-2019 Accomplishments:

Vacation Bible School ~ Summer, 2018

This past summer we choose to do a non-traditional VBS since our children have aged out of our traditional VBS. Instead of one week of activities, we spread them over the summer. 1) A "BBQ and Beds" event started with burgers and hotdogs after which the kids planted some "purple" bean starts and corn, beans, and squash which when planted together are called the "three sisters." The produce was harvested for the Community Meal. 2) A group took the light rail downtown for "Faith and Family" Sunday at the Mariner's. 3) A pool party with a potluck took place at Olympic View Swim and Tennis Club.

Summer Sunday School ~ June 24 – August 24, 2018

Christian Education continued to use coloring lessons from Illustrated Children's Ministry as a resource for the teachers and helpers to use. The children/youth learned lessons about "Compassion in the New Testament" and "Living a Compassionate Life". Large coloring pages were available before and after service for everyone to color.

Sunday School Year ~ September 9, 2018 – June 16, 2019

For the second year, we taught from the Junior Youth "Shine" curriculum. Except for communion Sunday and when we had special events, a teacher and a helper taught the Bible story for the week that also followed the lectionary. This curriculum contains many questions/ideas that the children/youth were able to ponder. Thirteen different children attended Sunday school this school year. *"You are the light of the world. A city built on a hill cannot be hid."* – Matthew 5:15

"Becoming an Immigrant/Refugee Welcoming Congregation" Study Series ~ October 21- November 11, 2018

We were led on a thought-provoking study/discussion using the UCC study guide written by the Still Speaking Writing Group to begin our discernment of whether this is the direction our church wants to go.

Christmas Pageant ~ December 23, 2018

As everyone came in our front door and entered the Narthex, they had the opportunity to choose from a variety of costumes to wear for our annual Intergenerational Interactive Christmas Pageant - haloes for angels, robes for wise people, and even headdresses to be animals in the manger.

Women's Retreat 2019 – "The Power of Humor and Laughter" ~ January 11-13, 2019

Twenty-four women started our retreat in South Lodge with a soup supper. We spent the weekend getting to know each other better - we ate food that we didn't have to cook,

indulged in chocolate and wine, stole the prized gift in our annual exchange, enjoyed the great outdoors, took a nap, watched the movie “Happy” followed by discussion, and, of course, the retreat is not complete without a bedtime story. On Sunday morning we gathered together in celebration of each other and shared communion.

Family First Intergenerational Events

Throughout the year we engaged our youth and adults in a variety of activities including:

- slot car racing
- memory jars
- making/selling gift tags to buy Christmas presents for Mary’s Place - \$350.60 was raised
- Easter egg hunt
- Movies and pizza nights: “Jesus Christ Superstar” and “Prince of Egypt”

Memorization

We started a memorization program this year. When a child/youth has memorized a Bible passage or prayer they receive a certificate and \$10 movie gift card. Naomi Thomas, Josie Pangelinan, Kendra Elwell, and Rachel Harrington (visitor/friend of Naomi) all memorized the Lord’s Prayer. They are currently working on Psalm 23.

Submitted by: Lynn Zachow

FACILITIES COMMITTEE REPORT

Chairperson: Peter Barton

Committee Members: Cathy Barton, Wayne Branson, John Held, Reed Keeney, Madeleine Wasson

2018-2019 Accomplishments:

- Removed madrone tree at entrance and asphalted hole.
- Removed big leaf maple by front entrance.
- Removed roots in front of main entrance and re-asphalted area.
- Striped parking and handicap lines on asphalt throughout.
- Ongoing replacement of lighting both inside and out with LED to include exterior wall wash and road sign –
 - Electrical consumption has dropped steadily over that last 6 years by a total of 26%.
- Upgraded sanctuary thermostat to WiFi controllable.
- Prepped parsonage for occupancy –
 - Allows NPUCC to have on-site attention for landscape, rental space supervision and lockup security.
- Service eight furnaces annually.
- Ongoing maintenance of roof area and cleaned scuppers/gutters of debris.
- Selling 600 feet of land to northwest neighbor to accommodate their requested building permit.
- Come June the church offices and conference room will replace its resistive heat with a green energy heat and cooling via a mini split heat pump.
- Replaced office windows with vinyl double pane windows in anticipation of the heat pump.
- Installed motion light in paraments closet.
- Routine maintenance of ongoing issues needing attention to include signage, security, locks, doors, benches, toilets, paint, lawn equipment, sound system, etc.
- Routine maintenance of the kitchen appliances, accoutrements, and supplies.

Submitted by: Peter Barton

PARISH CARE AND OUTREACH COMMITTEE REPORT

Chairperson: Alice McGregor

Committee Members: Belinda Allender, Joan Andresen, Sue Bailey, Cathy Brewer, Barbara Gregg, Lisa Lincoln, Dorine Seaquist, Madeleine Wasson, Lee Weber

2018-2019 Accomplishments:

"I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me." ~ Matthew 25:40

The Parish Care team, assisted by members of our congregation, supports our church family in times of crisis, illness, or bereavement. We send cards, make home, care facility and phone visits, and assist with local transportation when possible. PC members are not primary hands-on health caregivers, but encourage the congregation to use community resources.

PC/Outreach members serve as long as they wish. Meetings are the 2nd Wednesday of the month at 3:30 pm in the Fireside Room. Usually we do not meet in December and July. PC and Outreach merged their meetings as of September 13, 2017.

We are also called to care for the wider community. We appreciate the support we are given by Amy and the members of NPUCC. This congregation continues to be very compassionate, giving of their time, talent, and treasure. Within our denomination, NPUCC supports five UCC Offerings each year—Neighbors in Need, the Christmas Fund, One Great Hour of Sharing, Our Church's Wider Mission, and Strengthen the Church. OCWM is a budgeted item.

Exercise group led by Alice meets Monday and Thursdays at 10:00 am in the Fellowship Hall.

The Community Meal is offered on the 4th Tuesday of the month at 4:30 pm in the Fellowship Hall. This ministry started in January, 2013. Kudos to Madeleine for organizing and leading the team that prepares, serves, sets up and cleans up. Thanks to the Boy Scouts who take down the tables for us.

NPUCC hosts 2 Scout troops: Boy Scout Troop 398 and Girl Scout Troop 44039.

AA meets at NPUCC on Saturdays.

NPUCC cooks for Hospitality House 4 to 5 times a year. Alice is our meal coordinator. Our donation months are February and August.

NPUCC financially supports the Des Moines Area Food Bank, Hospitality House, and Mary's Place. The first quarter of 2019 we also supported the Northwest Immigrant Rights Project. \$50/month is set aside for immigrant causes.

Friends and guests are welcomed at the Ladies' Lunch on the first Friday of each month; it is arranged by Malinda Vaughan.

Caring Hands bedroll project, led by Carol Scotton Towle, meets in the parsonage basement sewing up bedrolls for the homeless.

Highline Ecumenical Leadership Circle, coordinated by the Church Council of Greater Seattle meets monthly. NPUCC is a member church along with other area churches.

NPUCC collects canned food and nonperishable items for the DMAFB 4/year: the first Sunday of September, December, February (Souper Bowl of Caring), and June.

May 6, 2018 – NPUCC participated in the Des Moines/Highline CROP Hunger Walk in Des Moines with 10 walkers. Our church raised \$3,944. The grand total for the 11 groups and 68 participants was \$12,364.

Summer 2018 – Amy, Alice, Dave Andresen and Jim Spraker visit Rev. Bob Haertig at a nearby adult family home.

June 18, 2018 – NPUCC hosted an Interfaith Vigil in the sanctuary to a full church of 300+. Program by CCGS and the ELC. Guests were speaking out against the separation of families and the unlawful detention of asylum seekers at the SeaTac Federal Detention Center.

September 15, 2018 – Hospitality House Walk for the Women raised over \$23,000.

August 1, 2018 – potluck lunch meeting at Lisa's at Horsehead Bay.

October 4, 2018 – Amy led the Blessing of the Animals on St. Francis Day.

October 20-21, 2018 – Annual Rummage Sale raised \$5,000. Half was designated to outreach causes: \$500 to CCGS, \$1,000 each to CWS Hurricane & Disaster Relief and UCC Immigrant Justice.

November 3, 2018 – Alice, Dorine, Lee Weber attend the HH Volunteer Appreciation Luncheon at Prince of Peace Lutheran Church.

November 4, 2018 – All Saints Sunday, remembering the many saints of our congregation.

November 10, 2018 – Memorial service for Jane Leeson-Jackson. Geoff Jackson and Amy put together the service. Alice, Susan Aigner from Saltwater UU and helpers put on reception in Fellowship Hall.

November 11, 2018 – Briana Brannan from CCGS leads an Immigrant Welcoming Community seminar for UCC churches along the I-5 corridor.

November 27, 2018 – Community Meal with warm clothes distributed, thanks to the congregation!

December 16, 2018 – Christmas Caroling at Wesley Care Center, Judson Park, and Wesley Terrace.

December 26, 2018 – Community Meal on Boxing Day! Thanks to Madeleine, Jon & Lorie!

January 3, 2019 – Fred Chapman dies. Thanks to Carol Nygren, Alice, Cathy Brewer, Wenden, and Kevin for companionship Fred after church for a year.

January 25, 2019 – Amy and Kirsten purchase emergency food/supplies for TSA workers at SeaTac Airport after a month of the government shut-down.

January 27, 2019 – Nancy Knudsen collects NPUCC's emergency food/supplies for the SeaTac office of Refugees Northwest.

February 3, 2019 – Souper Bowl of Caring collects \$405 + 199 lbs of food + 50 grocery bags to the DMAFB.

Mid February – NPUCC supports the Severe Weather Emergency Shelter at Highline UMC by in-kind donations, serving dinner, making and serving breakfast.

March 2019 – Eileen steps down from writing and sending care cards due to poor eye sight. She took over sending the cards from Marge Morse many years ago. Members of PC will continue to acknowledge Joys & Concerns.

March 16, 2019 – NPUCC fills 2 tables for the HH Spring Fling. Hospitality House raised \$56,000!

March 27, 2019 – PC/Outreach provides soup, bread/crackers for the third Lenten Soup Supper.

May 5, 2019 – NPUCC's 30th CROP Hunger Walk, the 50th Anniversary year for CROP Walks.

Submitted by: Alice McGregor

WORSHIP COMMITTEE REPORT

Chairperson: Steve Allen

Committee Members: Connie Clark, Barbara Gregg, Cathy Larson, Charlene Salisbury, Valerie Vickers. Both Pastor Amy and Kevin Peterson, Director of Music, participated regularly at meetings as well.

2018-2019 Accomplishments:

As of this writing, there are no volunteers committed to serve on Worship Committee beyond September, 2020. If you are interested in finding out more about serving on Worship Committee, please see Steve Allen.

- Signing up weekly volunteers to serve as Ushers and Greeters in worship, provide flowers for the altar and serve as Lay Leaders.
- Kirsten Pangelinan created a “Big Board” for above volunteers as reminders and a place for visible sign-ups.
- Weekly worship preparation included ordering and replacing candelabra and altar candles as needed, changing altar/pulpit paraments for the different liturgical seasons, and preparing monthly communion.
- The Advent Season was enriched by beautiful harvested trees, by Bob George and Peter Barton, in the sanctuary, as well as “Hanging of the Greens.” An artificial tree was purchased for the fellowship hall by Connie and Jeff Clark. Poinsettias were purchased by members for added beauty in the sanctuary.
- Special services were planned for Christmas Eve, Ash Wednesday, and Maundy Thursday in concert with the pastor and the music director.
- The sanctuary was decorated with palms for Palm Sunday and azaleas and lilies for Easter through the generous donations of our members.
- We supplied soup and bread for one of the four Lenten Soup Suppers (Cultivating and Letting Go).
- We had the privilege of hosting “The Spiritual Travelers” for an Easter performance.

Submitted by: Steve Allen

PASTORAL RELATIONS COMMITTEE REPORT

Committee Members: Nancy Allen, Wenden George, Jill Erickson-Keeney, Sue Janke, Nancy Knudsen, Dorine Seaquist

2018-2019 Accomplishments:

The Pastoral Relations Committee has met several times since NPUCC called our new Pastor, Rev. Amy Hitchens. We explored the purpose of the Pastoral Relations Committee and discussed excerpts from the booklet "A Sure Foundation." Most of our meeting time in 2019 was spent preparing for our first Visioning Event with Pastor Amy and the congregation on May 4, 2019. Twenty-nine people participated in the "May the Fourth Be with You" event. It was a fun event with good conversation about the mission and dreams of NPUCC, and good food of course. We will be reviewing everyone's suggestions/comments and presenting the information to the congregation in the future.

Submitted by: Nancy Knudsen

PERSONNEL COMMITTEE REPORT

Committee Members: Wenden George, Judy Jacobson, Jill Tiffany

2018-2019 Accomplishments:

We welcome Judy Jacobson as a new member of this committee. Paulina Castro resigned as Custodian to pursue other opportunities and we hired Amalia Mendoza as our Custodian in November, 2018. Amalia and Pastor Amy were long-time co-workers at Highline Medical Center and we're so pleased to have Amalia on our staff. Thank you to Lynn Zachow, Financial Secretary, for being sure we are in compliance with new tax, insurance and PTO laws at both the state and federal levels.

Submitted by: Wenden George



Normandy Park United Church of Christ (NPUCC)

At Normandy Park United Church of Christ we believe in a God that is still speaking, a God that is all-loving, and a God of extravagant welcome that is inclusive of all people.

We are a church where your mind and soul are nourished through word, music, fellowship, education, and service. We are a community of people seeking to follow Jesus' teaching in our daily lives.

Purpose

God calls Normandy Park United Church of Christ to make a spiritual difference in people's lives through Fellowship, Worship and Service

Mission

To create a vibrant church community that serves our neighborhood and world

Vision

A loving faith community where all are nurtured and people's lives are changed

Core Values

Relevant worship and learning

Respect, support and working together

Open and affirming

Genuine hospitality

Celebrating diversity

Service

Peace and justice